|   | Suggested |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
|---|-----------|------------------|----------------|-------------------|-----------------|-------------------|-------------------|----------------|----------------|---------------------|----------------------|--------|----------------------|
|   | Time      | Annual           | Winter         | Annual            | Annual          |                   |                   | Annual         | Annual         |                     | Annual               | Winter | Annual               |
| All modules must add to 300 minutes.    | (Minutes) | Conv             | Conf           | Conv              | Conv            | Annual Conv       |                   | Conv           | Conv           | Winter Conf         | Conv                 | Conf   | Conv                 |
|   |           | 2011             | 2012           | 2012              | 2013            | 2014              | 2015              | 2015           | 2016           | <b>2017</b><br>John | <b>2017</b><br>Angie | 2018   | <b>2018</b><br>Casey |
| Modules                                 |           | Lisa<br>Burnside | Lisa<br>Worley | Virginia<br>Bates | David<br>Walker | David<br>Thompson | Angie<br>Heavener | Sam<br>Bennett | Keith<br>Wilts | Dismukes            | Heavener             |        | Roberts              |
| Agency/Carrier Relationships - Law of   |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Agency                                  | 35 min    |                  |                |                   | 35              | 35                | 35                | 35             | 30             | 35                  |                      |        |                      |
| Agency/Carrier Contracts - E&O          |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Considerations                          | 35 min    |                  |                |                   |                 |                   |                   |                |                | 35                  |                      |        |                      |
|   |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Compliance with State & Federal Laws    | 20 min    |                  |                |                   |                 |                   |                   |                |                | 20                  |                      |        |                      |
| Understanding Agent Duties              | 25 min    |                  |                |                   | 25              | 25                | 25                | 25             |                |                     |                      |        |                      |
| An E&O Claim - 360° view                | 85 min    |                  |                |                   | 85              | 85                |                   |                |                | 85                  |                      |        |                      |
| Reporting and E&O claim                 | 15 min    |                  |                |                   | 15              |                   | 15                | 15             |                | 15                  |                      |        |                      |
| The Role of Agency Procedures           | 15 min    |                  |                |                   | 15              |                   | 15                |                |                |                     |                      |        |                      |
|   |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Agency Defenses - Documentation         | 60 min    |                  |                |                   | 60              | 60                |                   | 60             | 60             |                     |                      |        |                      |
| Risk Assessment Questionnaires and      |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Coverage Checklists                     | 20 min    |                  |                |                   |                 | 20                | 20                |                | 20             |                     |                      |        |                      |
| E&O Considerations of Agency            |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Operations                              | 60 min    |                  |                |                   | 60              | 60                | 60                | 60             |                |                     |                      |        | 60                   |
| E&O Issues of Certificates of Insurance | 40 min    |                  |                |                   |                 |                   | 40                | 40             | 40             |                     |                      |        | 40                   |
| Minimizing E&O Exposure from Excess     |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| and Surplus Lines                       | 20 min    |                  |                |                   |                 |                   | 20                | 20             |                |                     |                      |        |                      |
|   |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Limiting Exposure to Data Breaches      | 25 min    |                  |                |                   |                 | 25                | 25                | 25             |                | 25                  |                      |        | 25                   |
| E&O Exposures When Using Social         |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| Media                                   | 25 min    |                  |                |                   | 25              |                   | 25                | 25             |                | 25                  |                      |        | 25                   |
| Reducing E&O Exposure in Placement      |           |                  |                |                   |                 |                   |                   |                |                |                     |                      |        |                      |
| of Crop Insurance                       | 60 min    |                  |                |                   |                 |                   | 60                |                |                | 60                  |                      |        |                      |
| Mock Trial - Bushwood vs Noonan         | 150 min   |                  |                |                   |                 |                   |                   |                | 150            |                     |                      |        | 150                  |
| Policy Analysis                         |           |                  |                |                   |                 |                   |                   |                |                |                     | 300                  |        |                      |
| Total Time                              |           |                  |                |                   | 320             | 310               | 340               | 305            | 300            | 300                 | 300                  | 0      | 300                  |

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